

Outstanding Classified Personnel Award

Deadline: March 15, 2015 [Postmark date. "Fax" or E-mail copies are not acceptable.]
 Mail this form to: Kentucky PTA, 148 Consumers Lane, Frankfort, KY 40601

Please copy this form and distribute to the Appropriate Person to Complete.

Nominee must be a member of a PTA/PTSA "In Good Standing" as of October 15, 2014.

All Classified Personnel involved at a school are eligible for the Kentucky PTA Outstanding Classified Personnel Award.

Check the category which applies Teacher's Aide/Assistant Secretary Custodian
 Bus Driver/Monitor Food Service Other _____

Name of Nominee (Please Print) _____

Position/Title _____ Number of years in this Position _____

Name of School (if applicable) _____

School Level (if applicable) Elementary Middle/Junior High High School
 Combined Other Specify _____

School District _____ County _____ PTA District _____

Address of School/ School District _____
Street/P. O. Box City State Zip

School Telephone (_____) _____

Nominee is a member of _____ PTA/PTSA

PTA/PTSA or District submitting nomination _____

Name of person submitting nomination _____ Title _____

Address _____
Street/P. O. Box City State Zip

Telephone Day (_____) _____ E-mail _____

Signature of PTA/PTSA President _____

All PTAs/PTSAs to be a unit in good standing MUST:

- Send at least one national and state dues payment (\$3.50 per member) to the Kentucky PTA office no later than October 15th;
- Send district dues to district treasurer or Kentucky PTA office as required;
- Send the PTA financial review form to the Kentucky PTA office by Aug. 15th;
- File 990 IRS Tax Form by Nov. 15 and mail a copy to Kentucky PTA;
- Send bylaws for approval by the Kentucky PTA every 5 years.

CLASSIFIED PERSONNEL AWARD CRITERIA

- PTA involvement and support.
- Encouragement of parent volunteers.
- Special techniques to motivate students.

Please attach page(s) addressing the above criteria. Limit: 5 pages (including this form); one side only, double-spaced, type no smaller than 10 point; and may not be reduced.

Incomplete applications will not be considered.

The submitting PTA or PTSA will be notified if their nominee is a winner.

