Required

2013-2014 Financial Review Form (formerly Audit Report Form)

Deadline: August 15, 2014*

ALL PTAs/PTSAs MUST FILE WITH THE IRS - E-MAIL IRS Form 990 N DUE by 11/15/2014 if your income is normally less than $50,000

If your income was $50,000 to $200,000 complete 990-EZ, with Schedule A and Schedule B, if necessary, - DUE to the IRS by 11/15/2014

If your income is over $200,000 complete 990 with Schedule A and Schedule B, if necessary, DUE to IRS by 11/15/2014

Mail this Financial Review Form to Kentucky PTA, 148 Consumers Lane, Frankfort KY 40601

*Kentucky PTA and local unit bylaws require all PTAs and PTSAs to file a Financial Review Form with Kentucky PTA by August 15, each year, to remain a "unit in good standing."

Financial Review Report Form for the Local PTA/PTSA

Name of PTA/PTSA _____ PTA District ___ County _____

This financial review is for the 2013-2014 fiscal PTA/PTSA year.

(For most PTAs/PTSAs this will be July 1, 2013 through June 30, 2014. Check your bylaws if unsure.)

1. Beginning Balance (as of last date covered by last financial review) $_____
2. Receipts (total receipts from the beginning to the end of the period covered by this financial review) _____
3. Total Cash Available (add number 1 and number 2) _____
4. Disbursements (total disbursements from the beginning to the end of the period covered by this financial review) _____
5. Ending Balance (subtract number 4 from number 3) _____
6. Bank Statement Balance (for last month covered by this financial review) _____
7. Checks Outstanding _____ _____ _____

_____ _____ _____ _____

_____ _____ _____ _____

_____ _____ _____ _____

_____ _____ _____ _____

_____ _____ _____ _____

Total Checks Outstanding $ _____

8. Bank Account Balance (Subtract number 7 from number 6) $ _____

Date of financial review: _____

We have examined the books of _____PTA/PTSA **for the financial year 2013-2014** and find them to be: (Please choose one)

___Correct ____ Substantially Correct ___Incomplete ___Incorrect

Substantially correct with the following adjustments: _____

_____

_____.

Comments: _____

Signatures: Financial Review Committee Chair (or professional auditor) _____

2. (member) _____ 3. (member)_____

This Financial Review information should be presented to the PTA/PTSA at its first general meeting after the completion the financial review.

Remember to mail this report to Kentucky PTA and keep copies for your records.