



# 15<sup>th</sup> District PTA Special Projects/Programs Award

**Deadline: March 15, 2019 (Postmark Date), "Fax" or "Scan" copies are not acceptable**

Mail this form to: 15<sup>th</sup> District PTA, P.O. Box 35444, Louisville, Ky 40232.

Nominee must be a PTA/PTSA "IN GOOD STANDING" as of October 15, 2018

**A PTA/PTSA may apply for a "Special Projects/Programs" award in more than one program area.**

**Please submit a separate application for each program area.**

You may also apply for this award online at [http://15<sup>th</sup>districtpta.org/programs/arwards/](http://15thdistrictpta.org/programs/arwards/)

Name of PTA/PTSA (Please Print): \_\_\_\_\_

School Address: \_\_\_\_\_

Street/P.O. Box

City

State

Zip

Enrollment: \_\_\_\_\_ School Telephone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Type of School: \_\_\_\_\_ Preschool \_\_\_\_\_ Elementary \_\_\_\_\_ Middle \_\_\_\_\_ High \_\_\_\_\_ Other

Name of PTA/PTSA President: \_\_\_\_\_

Address: \_\_\_\_\_

Street/P.O. Box

City

State

Zip

Daytime Telephone: (\_\_\_\_\_) \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Signature of PTA/PTSA President: \_\_\_\_\_

### SPECIAL PROJECTS/PROGRAMS AWARD CRITERIA:

**Please answer the following question:**

- Was this a PTA/PTSA Program/Project?
- How many people were involved?
- Who benefited from this Program/Project?
- Was there community involvement?
- Is this Program/Project ongoing?
- Was this Program/Project Creative? New? Different? Original?
- How many PTA/PTSA members were involved?
- How many volunteer hours were involved?
- What was your evaluation process?

### To be a Unit in *GOOD STANDING* All PTAs/PTSAs Must:

- Send at least one national and Ky PTA State dues payment (\$3.50 per member) to the Kentucky PTA office no later than October 15<sup>th</sup>
- Send district dues to district treasurer or Ky PTA office as required
- Send the PTA financial review form to the Ky PTA office and school principal by July 15<sup>th</sup>
- File 990 IRS Tax Form by November 15<sup>th</sup> and mail a copy to the Ky PTA office
- Send bylaws to the Ky PTA office for approval every 5 years

Please attach page(s) addressing the above criteria.

Limit: Five pages (including this form) one side only, double space, 12-point font.

If you have any questions regarding this award, contact: [Bkingery07@gmail.com](mailto:Bkingery07@gmail.com) or [15thdistrictpta.president@gmail.com](mailto:15thdistrictpta.president@gmail.com)